

The project: Unified information system for exchanging information between primary health units in the cross border area for emergency health cases-
HEALTH-INFO

Interreg IPA II Cross-border Cooperation Programme Greece-Republic of North Macedonia, 2014-2020

SERVICE CONTRACT NOTICE

Development of modules for adjusting the national e-health system with the E-platform
for the Ministry of Health – Skopje, Republic of North Macedonia

1. Reference

17-762/3

2. Procedure

Simplified

3. Programme title

INTERREG IPA Cross-border Cooperation Programme Greece- Republic of North Macedonia 2014-2020

4. Financing

Budget line 5.4.3 External expertise and Service; Budget Health-INFO for Ministry of Health

5. Contracting authority

Ministry of Health; 50 Divizija, No 14; 1000 Skopje; Republic of North Macedonia

The project is co-funded by the European union and by National Funds of the participating countries

CONTRACT SPECIFICATION

6. Nature of contract

Global price

7. Contract description

Development of modules for adjusting the national e-health system with the E-platform -

a software interconnectivity solution of the Electronic Medical Records (EMR), will be a centralized (or cloud) platform where, with the patients consent, the Electronic Medical Records will be exchanged between the national Medical Record platforms, they will be kept for a period of time, from where, the doctors in both of the countries involved, would be able to access those records to help and enhance their assessment, diagnosis and help the decision making on the treatment of the patients, when commuting between both of the countries. In particular, the purposes of this contract are:

- Development of interconnectivity platform for the medical records of patients from The Hellenic Republic and the Republic of North Macedonia, as a whole, which will contain, but not be limited to:
- Development of web services for the data exchange between the electronic medical records of the 2 countries
- Development of centralized database for access to the medical records by medical practitioners from both countries
- Development of a web application for as the UI for the specific access

Therefore, the software will:

- interface with the Solution (in order to receive and push data from and to it)
- be in three (3) languages (MK-EN-GR), with translations provided by the economic operator (contractor)

Will support possibility for multilingual (MK-EN-GR) Electronic personal health records.

8. Number and titles of lots

One lot only

9. Maximum budget

1.789.152 MKD

CONDITIONS OF PARTICIPATION

10. Eligibility

Participation is open to all natural persons who are nationals of and legal persons [participating either individually or in a grouping (consortium) of tenderers] which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed (see also heading 23 below). Participation is also open to international organisations.

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Please be aware that after the United Kingdom's withdrawal from the EU, the rules of access to EU procurement procedures of economic operators established in third countries will apply to candidates or tenderers from the United Kingdom depending on the outcome of negotiations. In case such access is not provided by legal provisions in force at the time of contract award, candidates or tenderers from the United Kingdom could be rejected from the procurement procedure.

11. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

12. Grounds for exclusion

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

13. Sub-contracting

Subcontracting is allowed.

PROVISIONAL TIMETABLE

14. Provisional commencement date of the contract

31 March 2021

15. Implementation period of the tasks

50 days from the provisional commencement date of the contract.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole. if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1) Economic and financial capacity of the tenderer (based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

1 - The average annual turnover of the tenderer in the last three (closed) financial years is

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minimum 30.000 EUR

Documentary proof: Statement from the Central Register for Balance Sheet and data from the Income Statement

2) Professional capacity of the tenderer (based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

- 1- The tenderer has at least five (5) permanent or external proposed staff, as proposed team members for the purposes of this tender,
- 2- Minimum three (3) of the proposed team members are permanent staff currently working for the tenderer in the fields related to the contract and have expertise within the e-health, educational or customer care sector.

1-Documentary proof: Tenderer statement for the number of permanent staff (employed within the tenderer) and number of external staff engaged with contracts;

2-Documentary proof: The CVs of the proposed team members, with relevant contact of the institutions/organizations they have completed their projects for.

3) Technical capacity of tenderer (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last three years preceding the submission deadline.

1-. The tenderer has provided services or similar assignment of development/ operational support, under at least 1 (one) contract with a budget of at least of this contract, in the public sector, in field related this contract, in particular: e-health, educational or customer care sector, which was implemented at any moment during the following period: **3 years** prior to the submission deadline of this application.

Documentary proof: One signed reference from the entity which awarded the contract /assignment with description of the completed project in the contract area and contract value, the start and end date of the project completion. (the start and end/completion dates of the references should be specified as day/month/year).

This means that the contract/assignment the candidate refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Candidates/tenderers are allowed to refer either to contracts/assignments completed within the reference period (although started earlier) or to contracts/assignments not yet completed. In the first case the contract/assignment will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract/assignment). In the case of contracts/assignments still ongoing only the portion satisfactorily completed during the reference period although started earlier will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to contracts/assignments completed). The least documented evidence shall be the CVs project in the provided team of experts, with relevant contact to the institutions/organizations they have completed their projects for. If a candidate/tenderer has implemented the contract/assignment in a consortium, the percentage that the candidate/tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used.

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Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility - notably that of nationality - and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be provided when requested by the contracting authority. With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the services for which these capacities are required. With regard to economic and financial criteria the entities upon whose capacity the tenderer relies become jointly and severally liable for the performance of the contract.

17. Award criteria

Best price-quality ratio.

TENDERING

18. Deadline for submission of tenders

The deadline for submission of tenders is specified in point 8 of the instruction to tenderers.

19. Tender format and details to be provided

Tenders must be submitted using the standard tender form for simplified procedures, the format and instructions of which must be strictly observed. The tender form is available from the following internet address: <http://ec.europa.eu/europeaid/prag/annexes.do?group=B> , under the zip file called Simplified Tender dossier.

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

20. How tenders may be submitted

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 8 of the instructions to tenderers.

Tenders submitted by any other means will not be considered.

By submitting a tender tenderers accept to receive notification of the outcome of the procedure by electronic means.

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21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 9 of the instructions to tenderers. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

22. Operational language

All written communications for this tender procedure and contract must be in English.

23. Legal basis

Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Financing Agreement for INTERREG IPA CBC Programme "Greece - Republic of North Macedonia 2014-2020"

24. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in **MKD**. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to MKD shall be made in accordance with the InforEuro exchange rate of March 2021, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

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